

## Board Meeting Minutes

Fannin County Public Library Board of Trustee Meeting

Date: 4-15-2021

Time: 1:00 PM

Location: Fannin County Family Connections Building

Members Present: John Turner, Katie Holloway, Kathy Tickner, Deborah Holcombe, Patty Hampton, Carol Crawford, Ron Bolin, John Thompson and Nick Wimberly.

Also Present: Heath Lee (Director), Monica Clark (FCPL Branch Manager), Vicki Adkison (Assistant Director).

Members Absent: Karan Harper and Vincent Davis

John Turner, Chair, called meeting to order at 1:01pm and determined a quorum was present.

There were no additions to Agenda.

Nick Wimberly made a motion to adopt the agenda. Kathy Tickner seconded. All were in favor of adopting the agenda with none opposed.

Ron Bolin made a motion to approve the FC Board of Trustee meeting minutes of January 21, 2021. Nick Wimberly seconded. All were in favor. None were opposed.

There were no public comments.

Kathy Tickner moved to adopt the Constitution and By-Laws for Fannin County Public Library as presented. Ron Bolin seconded. There was discussion as follows:

- regarding the amount of governmental agency funding and if there should be a minimum amount to have a seat at the table since one funding agency was having a hard time maintaining their funding for the year given the Covid-19 crisis. Another trustee was under the impression the amount of money the funding agency provided determined the number of seats at the table.
- regarding the term of office to be 3 years with no more than 2 successive terms and if your term expired and you were not replaced by the funding agency that appointed you then you would continue to serve until you were replaced. Heath Lee reminded the members you can't be on more than 6 years.
- regarding vacancies and if the vacancy was filled, even for a short time, would that be considered a term.
- regarding if video conferencing into a meeting or by phone would be considered being present and being able to vote or meet a quorum.
- regarding posting the agenda packet on the website AND
- regarding Violation of Business Disclosure. Ron Bolin made a motion and Deborah Holcombe seconded for the statement to read, "Any Trustee knowingly and willfully discussing business which is lawfully Private (Executive Session) or contrary to Board standing, with anyone outside of the meeting shall be removed from the Board. All members were in favor. None opposed.

It was determined all of these points (other than the article regarding Violation of Business Disclosure) would be re-addressed at a future meeting possibly the July

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meeting. All were in favor of adopting the Constitution and By-Laws with Patty Hampton abstaining. None opposed.

Vicki Adkison discussed the proposed FY22 Fannin County Libraries Budget advising the Board this is not a final budget as some of the numbers will change once we get our State funding.

Heath Lee discussed the proposed addition to the MRLS Finance Policy regarding the removal of owed debts for fines, etc. as a point of information for the Board as it will go up to the Regional Board for a vote.

Heath Lee discussed the proposed new policy – Device, Kit, and Equipment Lending, again as a point of information for the Board as it also will go up to the Regional Board for a vote. Heath advised we will be lending out Chromebooks in the near future and will need a policy when loaning and receiving back these computers and other equipment.

Chairman's Report – John Turner advised this was his final meeting as Chair unless there is a called meeting between now and July; otherwise, he will be off the Board. John went on to express it has been an honor to serve on the Board. John talked about a meeting he had with Branch Manager, Monica Clark. Monica's ideas for the future are exciting. While the Board has been focused on "bricks and mortar" with the possibility of a new Library they may have lost some perspective that a library is not simply shelves with books but "a place where ideas converge, where people meet, where people learn, discuss, are entertained...".

Selection of FY22 Officers – John opened the floor to nominations for Chair and Nick Wimberly was nominated. The nomination is the motion and does not need a second. No other nominations were made. Nominations were closed. All members were in favor with none opposed. Nick Wimberly was elected Chair of the Fannin County Board effective July 2021. The floor was then opened for nominations for Vice Chair. A nomination was made for Carol Crawford for Vice Chair. No further nominations were made and the floor was closed. All were in favor with none opposed. Carol Crawford was elected as Vice Chair of the Fannin County Board.

Selection of Regional Board of Trustees representatives – the floor was opened and nominations were accepted to replace John Turner and Karan Harper on the Regional Board. Nominations were made for Nick Wimberly and John Thompson to fill the vacated seats. All were in favor and none were opposed.

Library Director's Report – Heath Lee, MRLS Director advised the Board we looked forward to getting back to the normal service operation plan starting with in person programming beginning in a limited capacity. We have seen an increase in materials circulation with a lot of growth in e-books and audio books. Further, as soon as the governor signs the FY22 budget materials money will increase from .35/capita to .40/capita. Finally, the Lib-Tech Grant money was left out of the budget this year.

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Branch Manager Report – Monica Clark thanked John Turner for all of the work he has done on the Board. Monica went on to advise the Board that she and her staff had worked very hard the last few months weeding and going through thousands of books checking for damage, etc. Also moving shelves to make the books more accessible. Monica advised the collection looks fresh with even more new books in the collection.

Fannin County Libraries FY21 3rd Quarter Budget Report – Vicki Adkison went over the 3<sup>rd</sup> quarter financials advising the Board that they had more revenues than expenditures making the end of the fiscal year look good at this point.

Personnel Report – Vicki Adkison advised the Board that Catherine Burr submitted her resignation effective April 22, 2021 and Ansley Dyer would be leaving June 30, 2021 as she had been accepted to the University of Georgia.

With all business concluded John Turner asked for a motion to adjourn at 3:03pm. Ron Bolin made the motion and Deborah Holcombe seconded. All were in favor and the meeting was adjourned.