

Board Meeting Minutes

Union County Public Library Board of Trustee Meeting

Date: 4-15-2021

Time: 5:00 PM

Location: Union County Public Library

Members Present: Patricia Allen, Stacy Head, Kaye McCann, Rhonda Colwell and Jordan Rogers.

Also Present: Heath Lee (Director), Susie Brendle (UCPL Branch Manager), Vicki Adkison (Assistant Director).

Members Absent: Joan Mannheim.

Trish Allen, Chair, called meeting to order at 4:53pm and determined a quorum was present.

There were no additions to Agenda.

Rhonda Colwell made a motion to adopt the agenda. Kaye McCann seconded. All were in favor of adopting the agenda with none opposed.

Rhonda Colwell made a motion to approve the UC Board of Trustee meeting minutes of October 8, 2020. Jordan Colwell seconded. All were in favor. None were opposed.

There were no public comments.

Kaye McCann moved to adopt the Constitution and By-Laws for Union County Public Library as presented. Stacy Head seconded. All were in favor with none opposed.

Vicki Adkison discussed the proposed FY22 Union County Library Budget advising the Board this is not a final budget as some of the numbers will change once we get our State funding.

Heath Lee discussed the proposed addition to the MRLS Finance Policy regarding the removal of owed debts for fines, etc. as a point of information for the Board as it will go up to the Regional Board for a vote.

Heath Lee discussed the proposed new policy – Device, Kit, and Equipment Lending, again as a point of information for the Board as it also will go up to the Regional Board for a vote. Heath advised we will be lending out Chromebooks in the near future and will need a policy when loaning and receiving back these computers and other equipment.

Selection of FY22 Vice Chair - Trish Allen opened the floor to nominations for Vice Chair. Jordan Rogers nominated Kaye McCann. Rhonda Colwell seconded. All were in favor. None opposed.

Library Director's Report – Heath Lee, MRLS Director advised the Board that services were getting back to normal, there has been growth in e-materials and there would be no MRR and Lib-Tech grant money this next fiscal year.

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Branch Manager Report – Susie Brendle advised the Board of circulation numbers and borrowing was up last month as we slowly opened our services.

Union County Libraries FY21 3rd Quarter Budget Report - Vicki Adkison went over the 3rd quarter financials advising the Board that they had more revenues than expenditures making the end of the fiscal year look good at this point.

With all business concluded Trish Allen asked for a motion to adjourn at 5:42pm. Jordan Colwell made the motion and Kaye McCann seconded. All were in favor and the meeting was adjourned.