

**Towns County Public Library Board of Trustees Meeting
Mountain Regional Library
July 20, 2021 4:00pm**

Meeting called to order at 3:55 PM

Present: Board Members – Shirley Miller, Dionne Berrong, Judy Slaton, Jerry Taylor, Barbara Hale, Ligia Gonzalez, Myra Underwood, Liz Ordiales ex-officio; MRLS Staff - Heath Lee, Vicki Adkison, Marlene Cannon; Guest - Jim Reynolds. Absent – Holly Tiger.

No additions to the agenda were proposed

Motion to adopt the agenda as is by Slaton, seconded by Berrong; passed with no objections

Motion to adopt minutes with the following corrections: In the Chairman’s Report, the last sentence should state “The Towns County Library Board representatives on the Regional Board of Trustees for FY22 will be Shirley Miller, Judy Slaton, Holly Tiger and Dionne Berrong.” In the FOLTC section, the first sentence should begin “Suzanne Carter said...” by Taylor, seconded by Hale; passed with no objections

Public Comments were shared by Jim Reynolds on the financial impact Friends of the Library Towns County has made on the Towns County Library throughout the last fiscal year.

New Business:

Proposed CY22 Towns County Library budget request of \$191,000.00: discussion occurred concerning the reasoning behind the increased proposed contribution from Towns County; staff wage increases and increasing days of service at either TCPL or MRL. Motion made to accept the Proposed CY22 Towns County Library budget request as is by Slaton, seconded by Taylor; passed without objections

Proposed Policy Revisions: Discussions ensued concerning all 4 proposed policy revisions: Lost Items, Unattended Persons, Internet and Wireless Usage and Smoking. The policies needed to be reviewed due to outdated language and potential liability issues. It was requested by Union County Library Chair Trish Allen for the Unattended Persons policy be reviewed by the attorney so as the library’s policy will limit the potential for liability. The policy review should be completed before the Regional Board of Trustees meeting to be held 7/28/21.

Chair Miller shared her thoughts as to what the responsibility of the Board is and that would be to support the library and staff. Miller designated the committee assignments to be: Nominating – Taylor, Berrong, & Hale; Buildings & Ground – Slaton, Tiger & Lee.

Lee presented on the Director’s Report. No further discussion ensued.

Cannon presented on the Branch Manager’s Report. No further discussion ensued.

Adkison presented the Finance Report. The 4th quarter and end-of-year financials are very close to be completed. As of the meeting, the end-of-year statement has TCPL at +\$34,923.23 ending June 30, 2021. The final financial figures specific to TCPL will change slightly after end-of-year financials are complete.

Meeting adjourned at 4:52 pm. Motion made by Berrong; seconded by Hale; none opposed.

Approved by: _____
Name Date