

Union County Public Library Board of Trustees Meeting
Union County Public Library
July 15, 2021 5:00pm

Meeting called to order at 5:00 PM

Present: Trish Allen, Jordan Rogers, Kaye McCann, Stacy Head, Rhonda Colwell, Heath Lee, Vicki Adkison, Susie Brendle; Absent – Joan Mannheim

No additions to the agenda

Motion to adopt the agenda by Colwell, seconded by McCann; passed with no objections

Motion to adopt minutes by Head, seconded by Rogers; passed with no objections

No public comments.

New Business:

Proposed CY22 Union County Library budget request of \$286,500.00: discussion occurred concerning the reasoning behind the increased proposed contribution from Union County; staff wage increases, creating study rooms from an existing space and replacing the lost SPLOST funding were all mentioned as reasons for the increases in funding

Motion made to accept the Proposed CY22 Union County Library budget request as is by Rogers, seconded by McCann; passed without objections

Proposed Policy Revisions: Discussions ensued concerning all 4 proposed policy revisions: Lost Items, Unattended Persons, Internet and Wireless Usage and Smoking. The policies needed to be reviewed due to outdated language and potential liability issues. None of these policy revisions have been reviewed by the MRLS attorney, Monica Baron. It was requested by Chair Trish Allen for the Unattended Persons policy be reviewed by the attorney so as the library's policy will limit the potential for liability.

Chair Allen designated the committee assignments to be: Nominating – Allen, Colwell, & Rogers; Buildings & Ground – Lee, McCann & Head.

Lee presented on the Director's Report. Adkison presented on MIP transition. No further discussion ensued.

Brendle presented on the Branch Manager's Report. No further discussion ensued.

Adkison presented the Finance Report. The 4th quarter and end-of-year financials are very close to be completed. As of the meeting, the end-of-year statement has UCPL at +\$47,482.40 ending June 30, 2021. This does include the CD belonging to UCPL that was moved to the MRLS general operating account during FY21. No decision was made on moving any portion of the CD amount out of the operating account into another account as of now, but this may be reassessed in a future meeting.

Adkison presented the Personnel Report. Ann Lewis was hired as the Youth Services Specialist. Heather Welch was hired as the Public Services Coordinator. No departures to report.

Meeting adjourned at 6:00pm. Motion made by Head, seconded by Colwell.